

Thank you for choosing **TicketNetwork®**! Please print and fold your complimentary gift note in four easy steps:

1. The gift note is provided in PDF format. Open the file with Adobe Acrobat.



2. In the file, the blue fields indicate areas where text can be added. Fill out all three text fields:

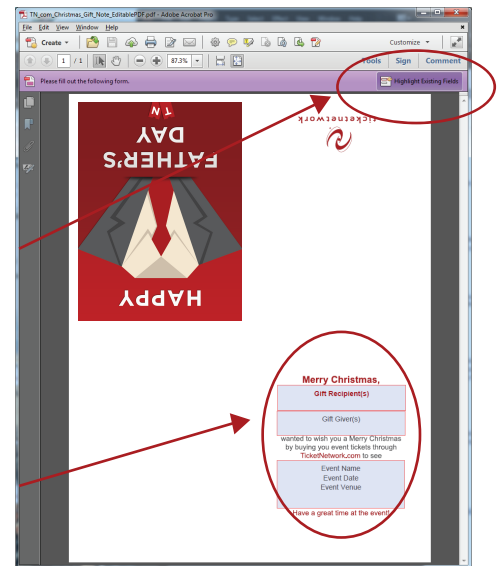
- Gift Recipient
- Gift Giver
- Name of Event

3. **If you do not see the blue fields, click the "Highlight Existing Fields" button in the upper right hand corner of the document window.*

* highlight existing fields button

4. Once you've filled out all three fields, you are ready to print the document. For best results, check the "Actual Size" box before you hit Print, and be sure the document size is 8.5" x 11" (Letter).

fields



Once printing is complete, fold the document into fourths (in half and then in half again) to create a card.

fold 1



fold 2



fold 2

fold 1

